

GRASSY KNOLL PROPERTY OWNERS ASSOCIATION, INC.  
ARCHITECTURAL CONTROL COMMITTEE

HOMEOWNER REQUEST FOR CHANGE

PLEASE MAIL ALL REQUESTS TO:  
GRASSY KNOLL PROPERTY OWNERS ASSOCIATION  
C/O ARCHITECTURAL COMMITTEE  
P.O. BOX 268  
WESTFIELD, IN 46074

PLEASE COMPLETE ITEMS 1 - 6 ONLY.

1. NAME \_\_\_\_\_ PHONE \_\_\_\_\_  
ADDRESS/LOT# \_\_\_\_\_  
BUILDER/MODEL \_\_\_\_\_

2. BRIEFLY DESCRIBE THE PROPOSED CHANGE: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. WILL THERE BE CHANGES OR MODIFICATIONS IN BASIC UTILITY SERVICES OR EXISTING STRUCTURES TO ACCOMMODATE THE PROPOSED CHANGE? PLEASE INDICATE:

	YES	NO		YES	NO
ELECTRICAL	_____	_____	EXTERIOR WALLS	_____	_____
TELEPHONE	_____	_____	PATIO FENCING	_____	_____
GAS	_____	_____	PATIO SLAB	_____	_____
WATER	_____	_____	SIDEWALKS	_____	_____
SEWAGE	_____	_____	PAVEMENTS	_____	_____
CABLE TV	_____	_____	OTHER	_____	_____

4. PLEASE LIST BELOW THE MAJOR CONSTRUCTION MATERIALS WHICH WILL BE USED IN THIS PROJECT. BE AS SPECIFIC AS POSSIBLE. (EXTERIOR MATERIALS MUST CONFORM TO THOSE USED ON THE ORIGINAL BUILDING OR BE SUFFICIENTLY COMPATIBLE.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. PLEASE ATTACH THE FOLLOWING INFORMATION:

- A) PLOT PLAN INDICATING THE LOCATION AND DIMENSIONS OF THE PROJECT.
- B) BLUEPRINTS OR WORKING DRAWINGS INDICATING ALL NECESSARY DIMENSIONS AND ELEVATIONS.
- C) IF AVAILABLE, A PHOTOGRAPH OR DRAWING OF A SIMILAR COMPLETED PROJECT.

6. PROJECT SCHEDULE:

A) THE WORK WILL BE DONE BY: \_\_\_\_\_ HOMEOWNER \_\_\_\_\_ CONTRACTOR(S) \_\_\_\_\_ BOTH  
IF CONTRACTOR(S) PLEASE LIST NAME(S): \_\_\_\_\_

B) PLEASE INDICATE THE APPROXIMATE TIME NEEDED TO COMPLETE THE PROJECT. SUBSEQUENT TO THE BOARD APPROVAL. \_\_\_\_\_

C) PLEASE INDICATE ANY BUILDING PERMITS THAT WILL BE REQUIRED: \_\_\_\_\_  
\_\_\_\_\_

NOTE: ALL SUBMITTED PLANS SHALL REMAIN THE PROPERTY OF THE ASSOCIATION. YOU MAY WISH TO MAKE A COPY FOR YOUR PERSONAL RECORDS. THE BOARD/ ARCHITECTURAL COMMITTEE IS ALLOWED UP TO \_\_\_\_\_ DAYS FROM THE DATE OF REQUEST TO APPROVE/DISAPPROVE YOUR REQUEST.

I HEREBY ACKNOWLEDGE THAT I HAVE READ AND UNDERSTAND THE ARCHITECTURAL CONTROL STANDARDS SET FORTH BY THE BOARD, AS WELL AS THE DECLARATION OF COVENANTS AND RESTRICTIONS.

HOME OWNERS SIGNATURE: \_\_\_\_\_

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DO NOT WRITE BELOW

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COMMITTEE ACTION:

APPROVED AS SUBMITTED

APPROVED WITH CONDITIONS STATED IN COMMENTS

DEFERED

ADDITIONAL INFORMATION REQUIRED:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

OTHER: \_\_\_\_\_

\_\_\_\_\_

DENIED

COMMENTS: \_\_\_\_\_

\_\_\_\_\_

SIGNED: \_\_\_\_\_

ARCHITECTURAL CONTROL COMMITTEE REPRESENTATIVE